



Before and After School Care

Our services are subsidised by the Federal Government via the Child Care Scheme
The prices below are our Full Fee costs and are subject to change each financial year.

Before School Care

Hours of Operation

6:30am to 8:45 am – Operating hours
6:30am to 8:00am – Breakfast and beverages
6:30am to 11:00am – Administration hours

Pricing Information

\$15 Session booking

After School Care

Hours of operation

3:20pm to 6:30pm – Operating Hours
3:20pm to 4:00pm Afternoon tea (included with cost)
3:00pm to 6:30pm – Administration hours

Pricing Information

\$20 Session booking
\$15 Late fee (After 6:30pm)
\$25 Last Day of Term fee



Pupil Free Day/Vacation Care

Hours of operation

6:30am to 6:30pm – Operating Hours

6:30am to 8:00am – Breakfast and Beverages

3:30pm to 4:00pm Afternoon tea (included with cost)

6:30am to 6:30pm – Administration Hours

Pricing Information

\$40 Session booking

\$61 Incursion and/or Excursion Programmed for that day (Includes session fee)

\$2.50 Movie Snack Pack (Optional – includes variations of juice/water, chips/popcorn/biscuits and lollies)

*Note – Snack packs are only available during the holiday period



Important Information

Morning tea & Lunch

This is not provided during our holiday care unless otherwise indicated. We are not always able to heat/cook lunches for children as time often does not permit. Water is available all day, although a drink bottle or two should be provided on excursions.

Excursions

All children attending on an excursion day will attend the excursion activity. Please be aware that we are unable to wait beyond the scheduled time of departure, so children should be dropped off by the time indicated.

Clothing

Should be appropriate to the activity. Art smocks are provided, but no responsibility can be taken for soiled clothing. Wet weather clothing should be provided for all excursions. We recommend closed-toe shoes and covered shoulders for all outdoor activities.

Sunsmart Policy

Our program follows the school Sunsmart policy and this will be implemented during terms 1 & 4, however we strongly recommend that at other times of the year when the sun is out, that children require appropriate clothing and head wear. (Please, NO singlet tops)

Details

Parents should ensure all contact details are kept up-to-date in case of an emergency. Please check with educators if you think you need to update contact details. These details are easily adjusted when completing your paperwork.

Sickness

In the interests of the health and safety of all children at the service, we are unable to care for sick children. Please be aware that in cases of illness or injury you may have to make arrangements for children to be collected.

Property

All property should be clearly labelled as it remains the responsibility of your child to care for it. Educators cannot take responsibility for any property lost, damaged or stolen at vacation care.

Behaviour

Children are expected to always display an appropriate level of behaviour. Children may be excluded from part-of, or, the entire program if behaviour is consistently inappropriate.



Cancellations and Refunds

Please notify the service as soon as possible for cancellations and booking adjustments. For no charge on cancellations, 24 hours' notice is required. Other additional absence reasons include illness where a medical certificate is supplied and Exceptional Circumstances. For late cancellations and absences charges will still apply. Once a cancellation has been made and you change your mind, your child will be added to the waiting list if no places are available.

Payments & Invoices

All invoices are due 7 days after issue. New invoices will be sent via email each coming Monday. EFTPOS and Bank Transfer for payment are currently available.

EFTPOS

Located in the OSHC building

Bank Account Details:

Account Name – Pakenham Consolidated School

BSB – 063 733

Account Number – 10159254

Please be sure to direct payments to OSHC, with the invoice number and surname in the description box.

Contact Details

Outside School Hours Care – OSHC

Phone: 03 5945 7117

Mobile: 0488 576 526

Address: 2 Rundell Way, Pakenham. 3810

Email: oshc.pakenham.cs@education.vic.gov.au

Pakenham Consolidated School Administration

Phone: 03 5941 1511

Address: 2 Rundell Way, Pakenham. 3810

Email: Pakenham.cs@education.vic.gov.au